
EVALUATOR MANUAL TRANSMITTAL SHEET

Distribution:

☐ All Child Care Evaluator Manual Holders
☒ All Residential Care Evaluator Manual Holders
☐ All Evaluator Manual Holders

Transmittal No.

17RM-03

Date Issued

August, 2017

Subject:

Residential Care Facilities for the Elderly
Regulations Interpretations and Procedures – 87508 Register of Residents

Reason for Change:

Amend section 87508

Filing Instructions:

REMOVE: Pages 112 and 113

INSERT: Pages 112 and 113

Approved:*Original signed by Lilit Tovmasian**8/10/2017***LILIT TOVMASIAN Chief**Policy Development Bureau
Community Care Licensing Division

Date

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87507

POLICY

[Note: Deposits related to damages are prohibited in residential care facilities for the elderly. A licensee may not charge a resident first and/or last month's rent as this is considered a deposit related to damages.]

POLICY

Refer to Regulation Sections 87101(b)(1) and 87464 for clarification. (See Appendix for current year Supplementary Security Income/State Supplementary Payment standards.)

POLICY

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87508

POLICY

August 2017

87508 REGISTER OF RESIDENTS (Continued)**87508**

(a)(2)

POLICY (Continued)

Please also see [PIN 17-07.1-CCLD](#), Register of Facility Clients/Residents, Forms LIC 9020 and 9020A.

However, if separate sheets are used, they must be stored in a single folder or binder to ensure that information on all residents is centrally located. All information must be legible.

PROCEDURE

When inspecting the register, a Licensing Program Analyst must review it against resident records to ensure that this requirement is being met. A review of ten resident records or a minimum of 10 percent (whichever is greater) of the residents' records should be reviewed to verify the validity of the register. (If the review reveals any substantial problems, more records should be sampled.) If the capacity of the facility is fewer than ten residents, review 100 percent of the register against the residents' files.

ARTICLE 10. FOOD SERVICES**87555 GENERAL FOOD SERVICE REQUIREMENTS****87555**

(a)

PROCEDURE

In evaluating the quality and quantity of food, use the USDA Basic Food Group Plan – Daily Food Guide.

If it is questionable whether a facility meets this requirement, document on the Facility Evaluation Report (LIC 809) what food is available and discuss with the licensing supervisor the need for consultation from a nutritionist. If there are documented sanitation problems, discuss with the licensing supervisor the need for consultation from a local sanitarian. See Regulation section 87303.

(b)(2)

POLICY

If a resident is away from the facility during regularly scheduled meal times (e.g., to attend a program or class, etc.), the licensee must provide the resident with a “brown bag” meal that meets the requirements of Regulation section 87555(a), OR enough money to buy a meal that meets the requirements of Regulation section 87555(a). These arrangements must be clearly documented in the admission agreement. The admission agreement should indicate:

1. The day(s) of the week and times when the resident will or will not be dining at the facility.
2. Estimated average cost of facility meals.
3. That either a “brown bag” meal or money will be provided.